



ADULT PASSPORT RENEWAL VIA DROP BOX REQUIRED DOCUMENTS

- Printed, completed passport application form (DS-82). Fill in all information, including social security number. Do not sign until the appointment.
- Printed photo: one 2-inch x 2-inch / 5cm x 5cm square passport photo taken within the last six months.
- Evidence of U.S. citizenship (your valid or expired passport), plus one printed paper copy.
- Original valid ID such as local passport, driver's license, government-issued ID, and one printed paper copy.
- Evidence of name change (if applicable).
- Printed payment confirmation sheet from pay.gov
- For courier service: A self-addressed envelope with your phone number. Your new and old passport will be delivered to you via courier service.

***Please note that adult passport renewals must be done by mail and do not require an appointment.**